



Hope Brook Church of England Primary School
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Stephanie Severn (Mrs.) – Head Teacher

3 September 2021

Dear Parents/carers,

I hope you have all had a lovely summer and have managed to spend time with family and friends. We are looking forward to welcoming the children on Monday and I thought I would take this opportunity to confirm arrangements for the first few weeks. A timetable is detailed below of the start and finish times:

Week beginning	Start time	Finish time
7 th September 2021 (Morning session only)	8.55 am	12pm
14 th September 2021 (Morning session and stay for lunch)	8.55 am	1pm
21 st September 2021 (Full time)	8.55 am	3.15pm

A member of staff will be waiting on the bottom playground to direct you in the morning. Children will need to be dropped at the gate to the Robins outdoor classroom where I will be waiting to greet them.

We will operate a 10 minute 'soft start' to each day which means the gates will open at 8.45 am. Children can arrive anytime between 8.45am and 8.55am and should arrive and be in their classroom by 8.55am, ready for registration.

At the end of the school day children will need to be collected at the same place as they were dropped off (gate to Robins' outdoor classroom). Children will not be released until a known adult is there to collect them. Afternoon childcare is available at Pippins for the first two weeks. Please contact the school office for more details.

Finally, here is a reminder of items the children should bring to school on their first day:

- Book bag, labeled clearly (you may want to attach a key ring to enable the bag to be identified easily)
- PE Kit – shorts, t-shirt, trainers – all named and stored in a drawstring bag (you might want to include jogging bottoms and top for colder weather.)
It would be a good idea to also include some clean labelled underwear in a plastic bag, just in case of accidents.
- Drinks bottle – named

Milk will be provided at snack time and there will be a choice of fruit.
Have a good weekend and see you Monday.

Mrs Stanton
Robins Class Teacher