**COVID-19 - Outbreak Management Plan**

**Hope Brook C of E Primary School**

**Plan Administration**

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| **Electronic copies of this plan are available from** | admin@hopebrook.gloucs.sch.uk |
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| **Person responsible for review** | Stephanie Severn |

**Introduction**

This plan is based on the [DfE’s Contingency Framework](https://www.gov.uk/government/publications/coronavirus-covid-19-local-restrictions-in-education-and-childcare-settings/contingency-framework-education-and-childcare-settings) which lays out how to manage local outbreaks of COVID-19. The guidance states schools should have “outbreak management plans”, outlining “how they would operate” if any of the measures described in the guidance were recommended for their setting or area.

The contingency framework (latest edition) states that councils, directors of public health and Public Health England health protection teams can recommend certain measures for individual schools or clusters of settings.

This may happen to help manage outbreaks in schools, or if there is an “extremely high prevalence” of Covid-19 in the community and other measures have failed to reduce transmission, or as part of a package of measures “responding to a variant of concern”.

If there is a need to address more widespread issues across an area, “ministers will take decisions on an area-by-area basis”.

Schools will need to consider the implementation of some, or all, of the measures in this plan in response to recommendations provided by their local Public Health team, Public Health England (PHE) health protection team, the DfE or the government.

It may be necessary to implement these measures in the following circumstances:

* To help manage a COVID-19 outbreak within the school
* If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
* As part of a package of measures responding to a ‘Variant of Concern’ (VoC)

**Testing**

If recommended, primary schools will increase the use of home testing by staff.

**Face Coverings**

If recommended, staff and visitors who are not exempt from wearing a face covering:

* Will be asked to keep on or put on a face covering when arriving at school and moving around indoors in places where social distancing is difficult to maintain, such as in communal areas
* Will be asked to wear a face covering in classrooms or during activities, unless social distancing can be maintained or a face covering would impact on the ability to take part in exercise or strenuous activity

**Shielding**

Schools will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list (SPL)](https://digital.nhs.uk/coronavirus/shielded-patient-list).

Schools will carry out a risk assessment and speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.

**Other measures**

If recommended, schools will limit:

* Residential educational visits
* Open days
* Transition or taster days
* Parents coming into school
* Live performances

**Attendance restrictions**

Attendance restrictions will only be recommended as a last resort.

As with other periods of restricted attendance, schools should provide “high quality remote education” for all pupils or those not attending. If attendance restrictions are required across an area, the government will publish “detailed operational guidance” for schools.

Restrictions on attendance may be advised by local teams for individual settings or clusters (no more than 3 or 4) of “closely linked settings”.

If recommended, schools will implement the measures in this section.

***Eligibility to remain in school***

In the first instance, schools will stay open for:

* Vulnerable pupils
* Children of critical workers

***Education and support for pupils at home***

All other pupils will be required to stay at home and will receive high quality remote education.

Schools will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our ‘Remote Learning Plan’.

The school will continue to prioritise meals or lunch parcels for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines. It is likely that this will be in the form of food parcels that will need to be collected from the school site.

***Wraparound care***

Schools will limit access to before and after-school activities and wraparound care during term time.

***Safeguarding***

Schools will review their child protection policy to make sure it reflects the local restrictions and remains effective.

Schools will aim to have a trained DSL or deputy DSL on site wherever possible. If the DSL (or deputy) can’t be on site, they can be contacted remotely via email – headteacher@hopebrook.gloucs.sch.uk

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for coordinating safeguarding on site.

**What we will do when a large number of students need to go home and isolate**

* Parents will be informed about the outbreak and asked to collect their children as promptly as possible
* All lessons will be delivered via the eschools facility – and will aim to follow the current curriculum plans
* Any pupils requiring additional computer equipment should contact the school office