Acceptable use of ICT Equipment

E-Safety Rules

I agree to the following rules when using the school's ICT equipment:

- I will only use ICT in school for school purposes
- I will only use my class email address or my own school email address when emailing
- I will only open email attachments from people I know or who my teacher has approved
- I will not tell other people my ICT passwords
- I will only open / delete my own files
- I will make sure that all ICT contact with other children and adults is responsible, polite and sensible
- I will not deliberately look for, save or send anything that could be unpleasant or nasty. If I accidentally find anything like this I will tell my teacher immediately
- I will not give out my own details such as name, phone number or home address
- I will be responsible for my behaviour when using ICT because I know that these rules are to keep me safe
- I will support the school approach to online safety and not deliberately upload or add any images, video, sounds or text that could upset any member of the school community
- I know that my use of ICT can be checked and that my parent / carer will be contacted if a member of school staff is concerned about my e-safety